

23 September 2021

| | Title | Format | Lead Officer | Next report / Anticipated Completion Date | Comments |
|---|---|----------------|---|---|------------------|
| 1 | Internal Audit Progress Report | Written report | SWAP (Lucy Cater) / Elizabeth Griffiths | | Quarterly report |
| 2 | Counter Fraud Unit Report | Written report | Emma Cathcart / Elizabeth Griffiths | | |
| 3 | Use of internet and social media in investigations and enforcement policy | Cabinet report | Emma Cathcart / Elizabeth Griffiths | To be considered at Cabinet on 10 November 2021 | |

November 2021 – Date TBC

| | Title | Format | Lead Officer / Cabinet Member | Next report / Anticipated Completion Date | Comments |
|---|--------------------------------|----------------|--------------------------------------|---|--------------------------------------|
| 1 | Statement of Accounts | Written report | Grant Thornton / Elizabeth Griffiths | | Annually (usually September meeting) |
| 2 | External Auditor Update Report | Written report | Grant Thornton / Elizabeth Griffiths | | Annually (usually September meeting) |

Work Programme 2021/2022 – Audit & General Purposes Committee

Annex A

20 January 2022

| | Title | Format | Lead Officer / Cabinet Member | Next report / Anticipated Completion Date | Comments |
|---|---------------------------------|----------------|---|---|------------------|
| 1 | Internal Audit Progress Report | Written report | SWAP (Lucy Cater) / Elizabeth Griffiths | | Quarterly report |
| 2 | Counter Fraud Unit Report | Written report | Emma Cathcart / Elizabeth Griffiths | | |
| 3 | Corporate Risk Register Updates | Written report | Mike Butler / Elizabeth Griffiths | | |

21 April 2022

| | Title | Format | Lead Officer / Cabinet Member | Next report / Anticipated Completion Date | Comments |
|---|---------------------------------|----------------|---|---|-------------------------|
| 1 | Internal Audit Progress Report | Written report | SWAP (Lucy Cater) / Elizabeth Griffiths | | Quarterly report |
| 2 | Internal Audit Plan | Written report | SWAP (Lucy Cater) / Elizabeth Griffiths | | Annually March or April |
| 2 | Counter Fraud Unit Report | Written report | Emma Cathcart / Elizabeth Griffiths | | |
| 3 | Corporate Risk Register Updates | Written report | Mike Butler / Elizabeth Griffiths | | |

June / July 2022

| | Title | Format | Lead Officer / Cabinet Member | Next report / Anticipated Completion Date | Comments |
|---|--------------------------------------|----------------|---|---|--|
| I | Internal Audit Opinion for 2020/2021 | Written report | SWAP (Lucy Cater) / Elizabeth Griffiths | | Annually June or July (no quarterly update this month) |

Suggestions for future workstreams

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